



## INDUCTEE NOMINATION GUIDELINES

The Nomination Form is available in MS Word on the website or by contacting the Hall of Fame office. If necessary, additional information can be appended to support sections of the Nomination Form.

When completed, send the Nomination Form, appended material and up to five letters of support to the Secretary/Treasurer of the Ontario Agricultural Hall of Fame. Electronic copies are preferred and can be emailed to [susan.tfio@bell.net](mailto:susan.tfio@bell.net). However, hard copies will also be accepted and one copy of the nomination package can be mailed to the address below.

Ontario Agricultural Hall of Fame  
Secretary/Treasurer  
195 St. David Street South, 3<sup>rd</sup> Floor  
Fergus, ON N1M 2L4

### GUIDELINES

1. Only individual persons are eligible for nomination.
2. The application deadline is October 31<sup>st</sup> in the calendar year prior to the Induction Ceremony.
3. The Induction Ceremony is held annually on the second Sunday in June. Inductees or their family representatives are expected to attend.
4. The candidate's nomination will be evaluated on:
  - a. Candidate's significant contributions to the Ontario agriculture and food industry. Describe how the candidate was exceptional as compared to their peers in similar roles.
  - b. Candidate's lasting legacy. The nomination must **clearly identify and quantify how the candidate's contributions have left a lasting impact**. Succinctly state what would be different in Ontario agriculture today if the nominee had not undertaken the actions encompassing their lasting legacy. This component of the nomination is critically important.
  - c. Candidate's organizational involvement and leadership roles.
  - d. Candidate's education/certificates/honours/awards.
  - e. All nomination form fields are required to be completed for submission.

Items a and b above (questions 3 and 4 on the nomination form) are essential in determining whether a candidate will be accepted for induction into the Ontario Agricultural Hall of Fame.

5. Upon notification of acceptance of the candidate for induction, it is understood that the nominator(s) will assume responsibility for providing the necessary funds to defray the costs of induction. The current cost is \$1,000. If this poses a potential barrier to nomination, please contact the Hall of Fame office. In addition, the nominator(s) will provide to the association a high-resolution digital portrait picture suitable for use by the artist in preparing a likeness for the gallery. All materials so provided will become the property of the Ontario Agricultural Hall of Fame Association, unless otherwise stated at the time of submission.
6. Only members of the Ontario Agricultural Hall of Fame Association may nominate candidates for induction. If there are multiple nominators, all must be members. Membership information is available on the website or by contacting the office.
7. Submissions that do not follow these guidelines may be returned to the nominator and not considered by the Board.